



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar
Superintendent
Eric R. Dill

Independent Citizens Oversight Committee Members:
Rhea Stewart/President, Clarke Caines/Representative,
Kim Bybee/Secretary, Robin Duveen, Mary Farrell, Amy Flicker,
Jerilyn Larson, Kristina Leyva, Robert Nascenzi, Jeffery Thomas

Supported by the Business Services Division
(760) 753-6491

JANUARY 16, 2018

TUESDAY, JANUARY 16, 2018
6:00 PM

DISTRICT OFFICE, BOARD ROOM
710 ENCINITAS BLVD., ENCINITAS, CA 92024

ATTENDANCE

COMMITTEE MEMBERS

- Kim Bybee, Clarke Caines, Robin Duveen, Mary Farrell, Amy Flicker, Jerilyn Larson, Kristina Leyva, Robert Nascenzi, Rhea Stewart, Jeffery Thomas

DISTRICT ADMINISTRATORS / STAFF

- Tina Douglas, Assoc. Supt. Business Services
Mike Coy, Chief Facilities Officer
John Addleman, Exec. Director, Planning Services
Dan Young, Director of Planning Services
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary

PRELIMINARY FUNCTIONS..... (ITEMS 1- 4)

- 1. CALL TO ORDER..... 6:00 PM
The meeting of the committee was called to order at 6:04 P.M. by Ms. Stewart.
2. PLEDGE OF ALLEGIANCE
Ms. Stewart led the Pledge of Allegiance.
3. APPROVAL OF MINUTES / OCTOBER 10, 2017, REGULAR MEETING
Motion by Ms. Farrell, seconded by Mr. Caines, to approve the minutes of the October 10, 2017, Regular meeting. Ayes: Caines, Duveen, Farrell, Flicker, Larson, Leyva, Stewart; Noes: None; Abstain: Bybee, Nascenzi, Thomas; Absent: None. Motion unanimously carried.
4. PUBLIC COMMENTS

INFORMATION ITEMS..... (ITEMS 5 - 6)

- 5. STAFF REPORT
Ms. Douglas and Mr. Addleman discussed the changes in prioritizing, timelines and escalation costs of Prop AA projects. Each new bond draw results in the re-evaluation and prioritizing of Prop AA projects.

Committee members discussed communication strategies and offered recommendations on how the District may want to proceed in assuring that the most accurate and up-to-date information is communicated to the community.

Ms. Douglas discussed the Board's actions regarding the California Voters Right Act (CVRA) and how it affects the District's communities.

Information regarding ICOC online training for "School Bonds Course" from Feb. 5 – 23, 2018, put on by the San Diego Taxpayers Educational Foundation in alliance with Point Loma Nazarene University, was shared with committee members.

6. PROJECT & BUDGET REPORT

Mr. Coy reviewed current projects at SDHSA/Culinary Arts (97% completion); CVMS/Drama & Music Classrooms (60% completion); OCMS/Science Classroom/Quad (28% completion); PTMS/2<sup>nd</sup> Classroom Bldg. (27% completion); TPHS/Performing Arts Center (5% completion).

Mr. Young discussed upcoming projects for 2018 at SDHSA/Arts & Humanities Bldg. (est. start date 1/18/18); DNO/Bldg. P & Renovation of Bldgs. B&G (est. start date 6/18/18); OCMS/Admin. Bldg Reconstruction (est. start date TBD).

Mr. Addleman reviewed the Change Orders as presented in the slide presentation and explained unforeseen conditions vs. owner/operator Change Orders, and gave an update on Projects/Budgets sharing ideas on changes he is considering for the Project/Budget Update slide.

Mr. Thomas distributed a handout on suggestions regarding changes the committee would like to see on the Project/Budget Update slide summarizing funding sources, financed authorization and clarifying the bond draw series, timeline and amounts. The handout is available upon request in the Business Services office.

Staff and committee members discussed bond draws, state funding, assessed values and their effects on timelines, budgets and future Projects. Mr. Thomas recommended that the committee address escalation costs and its effect on Prop AA projects be addressed in their 2017 ICOC Annual Report.

**DISCUSSION/ACTION ITEMS ..... (ITEMS 7-9)**

7. REVIEW OF ICOC ANNUAL REPORT & ESTABLISHMENT OF AD HOC COMMITTEE


Ms. Stewart reviewed the process for drafting the ICOC 2017 Annual Report with Committee members. Committee members volunteering to serve on the ad hoc committee are: Rhea Stewart/Chair, Robin Duveen/Co-chair, Kristina Leyva and Jeff Thomas.

Ms. Stewart gave an update on the Cardiff School District ICOC.


8. FUTURE AGENDA ITEMS

- March 13, 2018 Special Meeting – review of 2016/17 Audit report and drafting/approval of 2017 ICOC Annual Report
- April 17, 2018 Regular Meeting – election of officers

9. ADJOURNMENT: 7:55 P.M.

  
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 Rhea Stewart, President

09 / 17 / 2018  
 Date

  
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 Tina Douglas, Assoc. Supt., Business Services

4 / 17 / 2018  
 Date